

ST JOHN CHURCH OF CHRIST

APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation to complete the application and/or interview process should notify a representative of the organization.

Date: _____

Position(s) applied for or type of work desired: PULPIT MINISTER

Applicant name: _____

Address: _____

Telephone#: Home - _____ Other - _____

Social Security #: _____ Date of Birth: _____

Type of employment desired: Full-Time Part-Time

Date you will be available to start work: _____

What are your salary expectations? _____

Are you able to meet the attendance requirements? Yes No

Do you have any objection to working in excess of 40 hours per week, if necessary? Yes No

Can you travel if required by this position? Yes No

Have you ever been previously employed by our organization? Yes No

Can you submit proof of legal employment authorization and identity? Yes No

Have you ever been convicted of a crime in the last 7 years? Yes No

If yes, please explain (a conviction will not automatically bar employment):

Driver's license number: State: _____ DL#: _____

How were you referred to us? _____

Employment History

Please provide all employment information for your past four employers starting with the most recent.

Employer: _____ Position held: _____

Address: _____ Telephone#: _____

Immediate supervisor and title: _____

Dates employed: from _____ to _____ Salary: _____

Job summary: _____

Reason for leaving: _____

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Employer: _____ Position held: _____

Address: _____ Telephone#: _____

Immediate supervisor and title: _____

Dates employed: from _____ to _____ Salary: _____

Job summary: _____

Reason for leaving: _____

Other Skills and Qualifications

Summarize any job-related training, skills, licenses, certificates, and/or other qualifications:

PLEASE ATTACH A RESUME

Educational History

List school name and location, years completed, course of study, and any degrees earned:

High school: _____

City: _____ State: _____

Course of Study: _____ Degree: _____

College: _____

City: _____ State: _____

Course of Study: _____ Degree: _____

Technical School: _____

City: _____ State: _____

Course of Study: _____ Degree: _____

Other: _____

City: _____ State: _____

Course of Study: _____ Degree: _____

References

List 3 names as references -include phone numbers and years known (do not include relatives or employers):

I hereby authorize the potential employer to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability the potential employer and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment, and that this application does not constitute an agreement or contract for employment. Accordingly, unless set out in a written contract, either I or the employer can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I understand that it is the policy of this organization not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that person's need for a reasonable accommodation as required by ADA.

I understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I understand the St John Church of Christ office is a drug-free and smoke-free environment.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

Applicant signature: _____ Date: _____